

Environmental Services

This position performs all cleaning of patient rooms and/or assigned areas. Works as a member of the environmental service team to ensure the safety, health, and high morale of patients, visitors and staff by helping to provide a clean, safe, and aesthetically pleasing environment with minimal interference to others.

CORE FUNCTIONS

1. Performs a variety of assigned cleaning tasks, including dusting, mopping, scrubbing, disinfecting, vacuuming and polishing according to departmental policy and procedures. Must plan the completion of these tasks daily.
2. Empties hampers and transports of soiled linen. Empties trash containers and removes all trash. Empties all medical waste containers, including sharps.
3. Inventories, restocks and replenish supplies such as toilet tissue, paper towels, hand soap, etcetera, located in all assigned areas of the facility.
4. Maintains cleanliness of departmental equipment and notifies appropriate personnel as repairs become necessary. Protects equipment from damage by proper use; properly logs out and in equipment that has been used.
5. May perform special projects such as: windows washing, wall washing, removing heavily soiled items or furnishings.
6. Responds to questions and requests from patients, staff and visitors. Meets or exceeds goals for customer service satisfaction.
7. Under regular supervision, this position has responsibility at an assigned facility/area only. Internal customers include facility staff, physicians, nurses, patients, visitors, supervisors, managers, and executives. External customers include visitors, patients, and employees from other company and non-company facilities.